

<b>NEVADA DEPARTMENT OF CORRECTIONS</b>	<b>SERIES 500 CLASSIFICATION AND MANAGEMENT OF INMATES</b>	<b>SUPERSEDES:  AR 510 (03/20/01) AR 510 (05/03/01)</b>
<b>ADMINISTRATIVE REGULATIONS MANUAL</b>	<b>ADMINISTRATIVE REGULATIONS 510 CAPACITY ANALYSIS</b>	<b>EFFECTIVE DATE: 09/09/02</b>

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### **PURPOSE**

To provide information on the bed capacity of the Department and to direct usage of bed resources of the Department as well as to assist operations and planning.

### **AUTHORITY**

209.131

### **RESPONSIBILITY**

The Director is responsible to approve the capacity analysis.

The Offender Management Administrator will develop and distribute the capacity analysis.

Wardens are responsible for the use of their facilities in the approved role, defined in the capacity analysis.

## **DEFINITIONS:**

**DESIGN CAPACITY** - The design capacity of each cell is one bed per cell. Dormitory-style housing areas will have individual design capacities provided. The number of inmates will not exceed a facilities rated (design) bed capacity. **(3-4126)**

**EMERGENCY CAPACITY THRESHOLD** - The point at which the population density of the individual housing unit or institution requires the use of unconventional housing or the population represents significant wear and tear on the physical plant or the normal supervision ability of the staff or the ability of the utility infrastructure to support the population.

**BEDS IN EXCESS OF CAPACITY** - Those beds added to individual housing areas or facilities in excess of the emergency capacity threshold for temporary housing.

## **APPLICABILITY**

This regulation directs the Offender Management Division (OMD) in the development and distribution of the Department's housing capacity.

This Administrative Regulation applies to all Wardens in the management of their institutions and facilities.

## **PROCEDURES**

### **510.01 CAPACITY ANALYSIS**

1.1 The Offender Management Division Administrator (OMA) or designee will maintain the capacity analysis.

1.2 The capacity analysis shall indicate the design and emergency capacity threshold of each housing area within each institution and facility.

1.3 The capacity analysis will be used to document the authorized use for each housing area within all institutions or facilities.

1.3.1 Wardens and Facility Managers shall not change the authorized use of the housing area without the approval of the Director.

1.3.2 Requests to increase beds in excess of capacity of use, or changes in the population density, are to be made to the OMA for the Director's approval.

1.4 The OMA will distribute the approved analysis to the following individuals:

- Director of the Department
- Assistant Director of Operations
- Assistant Director of Fiscal Services
- Each Warden and Facility Manager
- Director of the Department of Administration
- Director of the Department of Public Safety
- Fiscal Division of the Legislative Counsel Bureau

## REFERENCES

ACA 3-4126

## ATTACHMENTS

None

\_\_\_\_\_  
Jackie Crawford, Director

\_\_\_\_\_  
Date

**CONFIDENTIAL**

\_\_\_\_\_  
Yes

XX  
No